

**Board of Directors Meeting**

**March 4, 2015 @ 5:15 p.m.**

Jacksonville Job Corps Center

4811 Payne Stewart Drive, Jacksonville, FL 32209

Conference Room: Administration Bldg.

**Board Member Present:** *Evelyn Tukes, Angela Tompkins, Kevin Grant, Alvenia Derban*

**Board Member Absent:** *Juan Gautreaux, Monte King*

**Others Present:** *Michael LaRoche (Principal), Amber Lee (Assistant Principal)*

**AGENDA ITEM #1 REGULAR MINUTES**

*Board President Tukes called the meeting to order at 5:31 p.m. and a quorum was established*

**AGENDA ITEM #2 MEDITATION**

- A. Board Member Tompkins shared an inspirational message

**AGENDA ITEM #3 PUBLIC COMMENTS**

None

**AGENDA ITEM # 4 AGENDAS & MEETING MINUTES**

- A. January 7, 2015 Meeting Minutes: changes for item number 4b: 3<sup>rd</sup> line, "total units needed; item number 6c: "...and an individual has..."; item number 6d: "alphabet b: year; (insert semi colon) at present there is not..." alphabet c: ...the beginning of the year..." *Board Member Tompkins made a motion to approve the January 7 Meeting Minutes with changes. Board Member Grant seconded the motion. The motion carried.*
- B. February 4, 2015 Meeting Agenda: meeting cancelled.
- C. March 4, 2015 Meeting Agenda: No corrections. *Board Member Tompkins made a motion to approve the March 4 Meeting Agenda. Board Member Grant seconded the motion. The motion carried.*

**AGENDA ITEM # 5 BOARD FINANCE**

- A. Statement of Revenues and expenditures: actual versus budgeted 17%. In April 2015 a lump sum will be given to SALTech. The actual expenditures are good. If SALTech continues to stay within the budget, there will not be deficits on the accounting report. The balance sheet is correct. MKA prepares the financial report. It was requested by Board President Tukes to advise MKA to number the pages on the report for easier reference. The December 2014 lump sum is not reflected on the January 2015 report. SALTech needs to ask MKA why the lump sum and Statement of Revenues and expenditures is not reflected on the January 2015 report. Mr. Grant will follow-up with MKA.

**AGENDA ITEM #6 BOARD BUSINESS**

- A. General Contractor Contract Proposal: The lawyer asked several questions regarding the general contractor proposal (refer to the questions on the principal report). The city specified that the drawings are good and there shouldn't be any major changes. The estimate is \$2.2 million. This estimate is not based on the final drawing. It is advised to make sure that SALTech is not going to double-pay the architect.

B. Annex Financing Team Visit: The financial meeting presentation was successful. The students spoke about their experience in SALTech and what they are planning to do with their future. The attendees took a tour around campus and at the Annex. Classroom Technology Solutions participated in the meeting. The attendees had questions during the site visit (refer to the questions in the Principal report). Board Members must complete the conflict of interest form which is due on March 5, 2015 for the grant application.

**AGENDA ITEM #7 ADMINISTRATIVE SERVICES**

None

**AGENDA ITEM #8 REPORTS TO THE BOARD**

Principal's Report:


- Organizational chart: Ms. Lee discussed the SALTech Organizational flow chart. This is a proposed chart. Mr. LaRoche will like for the Board of Directors to approve the chart in the near future.
- STAR Assessment Report: Ms. Camacho discussed the SWOT analysis.
- ESE Non-Compliance: A Quarterly Site Visit was conducted on December 4 by District. District asked Mr. LaRoche to explain the non-compliance. SALTech hired a speech pathologist in order to meet policy. The pathologist has to assess the services the student needs. The hiring of the speech therapist was not foreseen on the 2014-2015 school year budget. Mr. LaRoche provided the district with an action plan.
- National School Choice Week: SALTech students wrote a short essay regarding their choice to enroll in SALTech. National School Choice Week hosted a major event in Downtown Jacksonville, FL to celebrate the parents and children school choices.
- Job Corps and FSCJ: Job Corps signed with FSCJ to partner up in providing Advance training in vocation trades.
- Title I: SALTech is qualified to receive an allocation for Title I services.
- Reduce testing: Governor Scott provided a notification that students are being tested too much. The notice recommends reducing testing. This will be an on-going discussion with the State of Florida.
- Internet-Based Technology article: How effective is direct instruction versus computer assisted instruction? Mr. LaRoche shared this article with the Board Members. Mr. LaRoche suggests it is effective when using direct instruction and computer assisted instruction.

**AGENDA ITEM #9 REMARKS FROM BOARD ON NON-AGENDA ITEMS**

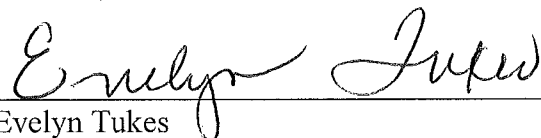
None

**AGENDA ITEM # 10 ADJOURNMENT**

Adjournment: *motion made to adjourn by Board Member Grant, seconded by Board Member Derban.* The meeting adjourned at 8:16 pm

  
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Vivian Camacho

3.18.2015  
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Date

  
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Evelyn Tukes

3-18-15  
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Date